



EMR UPLOAD INSTRUCTIONS

November 2024

ACCURO:

1) Download a new Requisition

How to download forms:

Red target > Tools > Form Editor > Tools (Top left-hand corner) > Download tab > Search for form title > Select form > Download

(You can click preview to view the form prior to downloading if you wish)

2) Add Requisition as a Favorite

To bookmark the Requisition form you can create a Custom Action Button at the Dock Action Bar.

Since these buttons are user specific, this will have to be changed while logged into that users account.

➤ For users of TELUS Med Access EMR, please email MedAccessSupport@telus.com or call 888-781-5553

➤ For users of TELUS Wolf EMR, please visit http://www.wolfmedical.com/learning/smartforms/story_html5.html?lms=1 for a tutorial to access/search for requisitions, email: wolfemr.support@telus.com or call 866-879-9653

➤ For users of TELUS PS Suite EMR, please email pssuiteemr.support@telus.com or call 844-367-4968

➤ For users of QHR Accuro EMR, please email support@qhrtech.com or call 1-866-729-8889.

➤ For users of Ava EMR, please email emr-support@avaindustries.ca or call 587-606-0063

PLEASE FOLLOW THE STEPS BELOW:

1. Go to Accuro target> File>User Preferences
2. In the User Preferences select the Display>Configure Actions Tab
3. In Selections click on the green + button
4. In the drop down select Custom Form Action
5. Description you can add the Name that will show on Dock Action Bar
6. Select the category where the requisition form is
7. Select the requisition form on the dropdown
8. Click Change and choose any Icon that you would like to show on Dock Action Bar
9. Click OK
10. Lastly select Apply and OK

Now the requisition form will be available on the Dock Action Bar, and you can access it anytime just clicking on this Custom Action button.

Please contact your EMR provider if you need further assistance.

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